

Teacher and Student Fair Use Copyright Chart

WORK	FAIR USE	VIOLATION
Poem	<ul style="list-style-type: none"> • Single copy for teacher use. • One copy per student, provided material is brief, spontaneously copied, and meets the four fair use considerations. • Students and teachers may incorporate text into multimedia projects. • Multiple copies allowed of a complete poem, up to 250 words — no more than two printed pages. • Multiple copies of up to 250 words from longer poems. • Copyright and attribution provided. 	<ul style="list-style-type: none"> • Copies used multiple times without permission, not to exceed nine occurrences per class term. • Copies made with the intent to avoid purchase of the selected work.
Chapter of a book	<ul style="list-style-type: none"> • Single copy for teacher use. • One copy per student, provided material is brief, spontaneously copied, and meets the four fair use considerations. • Students and teachers may incorporate text into multimedia projects. • Copyright and attribution provided. 	<ul style="list-style-type: none"> • Copies used multiple times without permission, not to exceed nine occurrences per class term. • Copies made with the intent to avoid purchase of the selected work. • Workbooks and consumables may not be copied.
Prose, short story, web, newspaper, or magazine article	<ul style="list-style-type: none"> • Single copy for teacher use. • One copy per student, provided material is brief, spontaneously copied, and meets the four fair use considerations. • Copies of complete work of less than 2,500 words and excerpts up to 1,000 words or 10% of work, whichever is less. • For works of 2,500-4,999 words, 500 words may be copied. • Students and teachers may incorporate text into multimedia projects. • Copyright and attribution provided. 	<ul style="list-style-type: none"> • Copies used multiple times without permission. • Copies made with the intent to avoid purchase of the selected work.

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Artwork or graphic	<ul style="list-style-type: none"> • Five images or fewer of an artist/ photographer in one program or printing and not more than 10% or 15% of images from published collective work, whichever is less. • Copyright and attribution provided. 	<ul style="list-style-type: none"> • Alteration of image into another form, for other than temporary purposes.
Video	<ul style="list-style-type: none"> • The material must be legitimately acquired or purchased by the school. • Must be for instructional classroom use, not entertainment. • Clips used in a multimedia presentation may be 10% or 3 minutes, whichever is less. • Copyright and attribution provided. 	<ul style="list-style-type: none"> • Multiple copies prohibited. • Alteration of video into another form, for other than temporary purposes. • The video must be legitimate copy, not rented or booleg.
Music	<ul style="list-style-type: none"> • Clips used in a multimedia presentation may be 10% of a composition. • Copyright and attribution provided. 	<ul style="list-style-type: none"> • Alteration of composition into another form, for other than temporary purposes. • Multiple copies prohibited.
Broadcast television shows (not cable)	<ul style="list-style-type: none"> • Single copy of broadcast may be made, but shown to multiple teachers. • Copy should be shown during the first 10 days from air date, up to 45 days after recording date. • Copyright notice required. • PBS offers extended recording rights of up to one year on most programs. 	<ul style="list-style-type: none"> • May not be altered. • May not be recorded at the request of an administrator or district. • Multiple copies prohibited.