

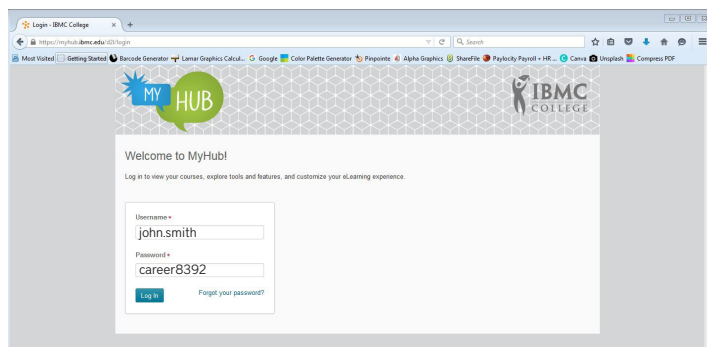
LOGGING INTO AND USING MYHUB

STEP 1

- » Go to: <https://myhub.ibmc.edu>
- » Type in your username and password

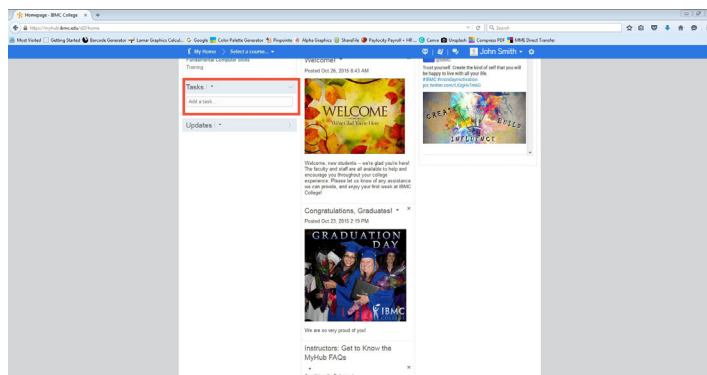
HINT:

Username: firstname.lastname (*john.smith*)
Password: career and the last four numbers of your Social Security Number (*career8392*)



STEP 2

- » Access the latest **IBMC College news**.
- » Meet your new **Student Success Coach**, along with his/her hours of availability and contact information. You can also message them by clicking on the link to their email.
- » Read about the Strength of the Week in the **Strength Spotlight** box. Is it one of your Top Five?
- » See all your courses in the **My Courses** box. To access a specific class, click on the course name. It will direct you to the appropriate page where you can message your instructor, view your grades and course materials.
- » Scroll through the calendar listings in the **Upcoming Events** box to see what is happening at your campus.
- » Use the **Task** box at the bottom of the homepage to add "To Do" list items that you would like to work on for the week or month.



STEP 3

- » Use the **My Home** to access your homepage.
- » Use the **Select a Course ...** to access your course information.
- » Use the **Envelope** icon to access your email.
- » Use the **Bulletin** icon to see notifications.
- » Use the **Chat** icon to see notifications from your subscriptions (message boards).
- » Use the **arrow next to your name** to log out and adjust settings to your account.

