School of ALLIED HEALTH CAREERS

Diploma

MEDICAL BILLING SPECIALIST

Program available at all IBMC campuses

In the Medical Billing field, you stand at the crossroads of healthcare and technology, and make an important contribution to the delivery of quality care.

Medical Billing Specialists are responsible for assigning universally recognized codes to diagnoses and procedures in order to insure proper financial reimbursement from insurance companies and government agencies and to work with health-related information and the systems used to collect and process it.

→ Program Objective

This program provides training with CPT Procedural and ICD Coding and a foundation of knowledge in medical insurance billing practices, requirements, and regulations affecting healthcare providers and the skills to ensure proper reimbursement for health services. An externship provides the student with valuable work experience using the hands-on skills learned in the classroom.

→ Employment Outlook / Career Potential

- Faster than the average of all occupations through 2026 — ***an employment increase of 13%.****
- Graduates are employed by/may work as: medical offices, hospitals, administrative assistants, professional billing companies, insurance companies, referral specialists, internal physicians auditors, HIPAA/ compliance officers and office managers.

*U.S. Bureau of Labor Statistics Occupational Outlook Handbook: Medical Records and Health Information Technicians. For more information, please see IBMC's Career Services Department.

→ Course Area / Minimum Credit Hours

COMPUTER SKILLS / 3

(3)	CIS110	Fundamentals of Computer Skills

MEDICAL BILLING & CODING SKILLS / 25

(4)	BCS150.1	Diagnostic Coding
(4)	BCS155	Procedural Coding
(4)	BCS175	Principles of Insurance/ Reimbursement
(4)	BCS177	Medical Billing & Collections
(4)	BCS200	Medical Insurance Practical Application
(5)	BCS210	Externship

MEDICAL SKILLS / 11

(4)	MTA111	Medical Terminology & Anatomy Basics I
(4)	MTA112	Medical Terminology & Anatomy Basics II
(3)	MAP120.1	Basic Principles of the Medical Office

GENERAL EDUCATION / 8

(4)	PSY107	Psychology of Success
(4)	CMS111	Career Marketing Strategies

TOTAL CREDITS / 47
TOTAL WEEKS / 40

Instructor/Student Ratio:

- Theory class: 1 instructor per 30 students
- Lab class: 1 instructor per 16 students

IBMC COLLEGE

- Fort Collins
- Greeley
- Longmont

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